

~~Security Information~~

8 October 1953

TO : Director of Security
FROM : Chief, Special Security Division
SUBJECT : Activities Report for September 1953

IF

GENERAL:

1. During the month of September, Emergency Plans for all Field Offices were prepared and transmitted to the SSD Field Offices for implementation. The Emergency Plans provide for rapid, orderly and safe evacuation of the field offices in case of air raid, fire, riot, flood, enemy attack or any other emergency (including tests) requiring the office to be evacuated, as well as insuring the adequate protection of classified material and preventing unauthorized entry of the field offices during such emergencies. The plan provides for emergencies either during working hours or non-working hours and provides for duties of field personnel after the emergency.

2. A comprehensive and informative Quarterly SSD Headquarters Agents' Conference was held on 25 September 1953. Topics of general interest were discussed by representatives of both Headquarters and the Field.

3. The Cover Branch studied and made comments and recommendations on proposed Headquarters and Field Regulations covering procurement procedures, and a system of honor awards. In addition, a proposed Agency notice pertaining to the security of CIA financial facilities, which was drawn up with the assistance of the Finance Division, was submitted to the Agency Regulations Control Staff for appropriate dissemination.

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INVESTIGATIVE:

1. The attached chart (Tab A) covers the period from 1 January 1953 to 30 September 1953. It reflects the total pending case load, the total receipts and the total finals.

a. The Total cases pending on 30 September 1953 was 2861, a decrease of 2% since 31 August 1953 when 2925 cases were pending. This is approximately the same level as at 31 January 1953.

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b. The total cases received during September was 1202, a decrease of 10% since August 1953 when 1335 cases were received. Of the total cases received during September, 503 were overt clearance cases and 699 were covert clearance cases. During August 1953, 665 overt cases and 670 covert clearance cases were received.

c. The total finals this month was 1308, an increase from 1252 in August 1953.

d. Tab B reflects the trend in 90-day old cases since 1 January 1953. There were 474 cases in January 1953, 493 in February, 385 in March, 287 in April, 206 in May, 67 in June and July, 80 in August and 92 this month which is the third lowest point on record.

2. The attached chart (Tab C) compares the total pending overt and covert cases for the period 1 January 1953 to 30 September 1953.

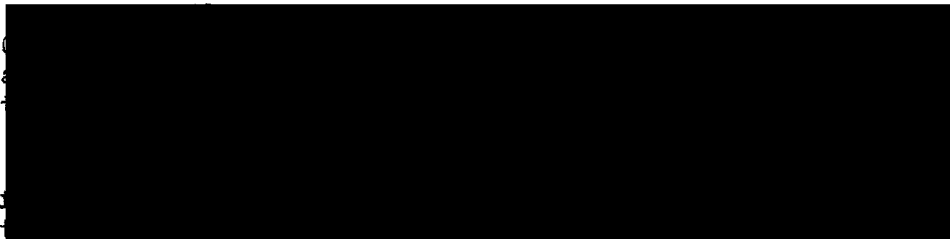
a. The total pending open cases during September decreased 6% below the August total (from 1387 to 1296).

b. The total pending covert cases decreased 3% in September 1953 under the August 1953 total (from 1568 to 1522).

3. Tab D (Graph II) attached reflects that the number of pending outside agency checks have again been reduced. In general, outside agency checks are receiving ten-days service on the bulk of the requests for such agency name checks.

SUPPORT:

1. SSD received over one hundred requests from other components of the Agency for support and special inquiry assistance. This support covered a wide variety of activity involving:



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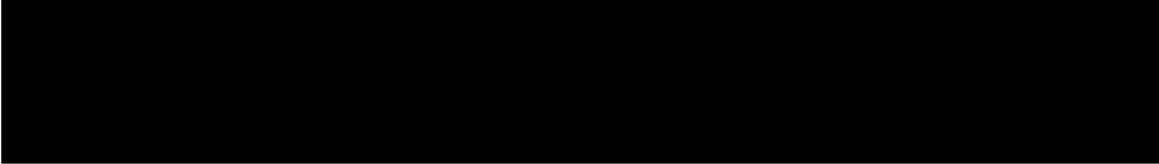
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PERSONNEL:

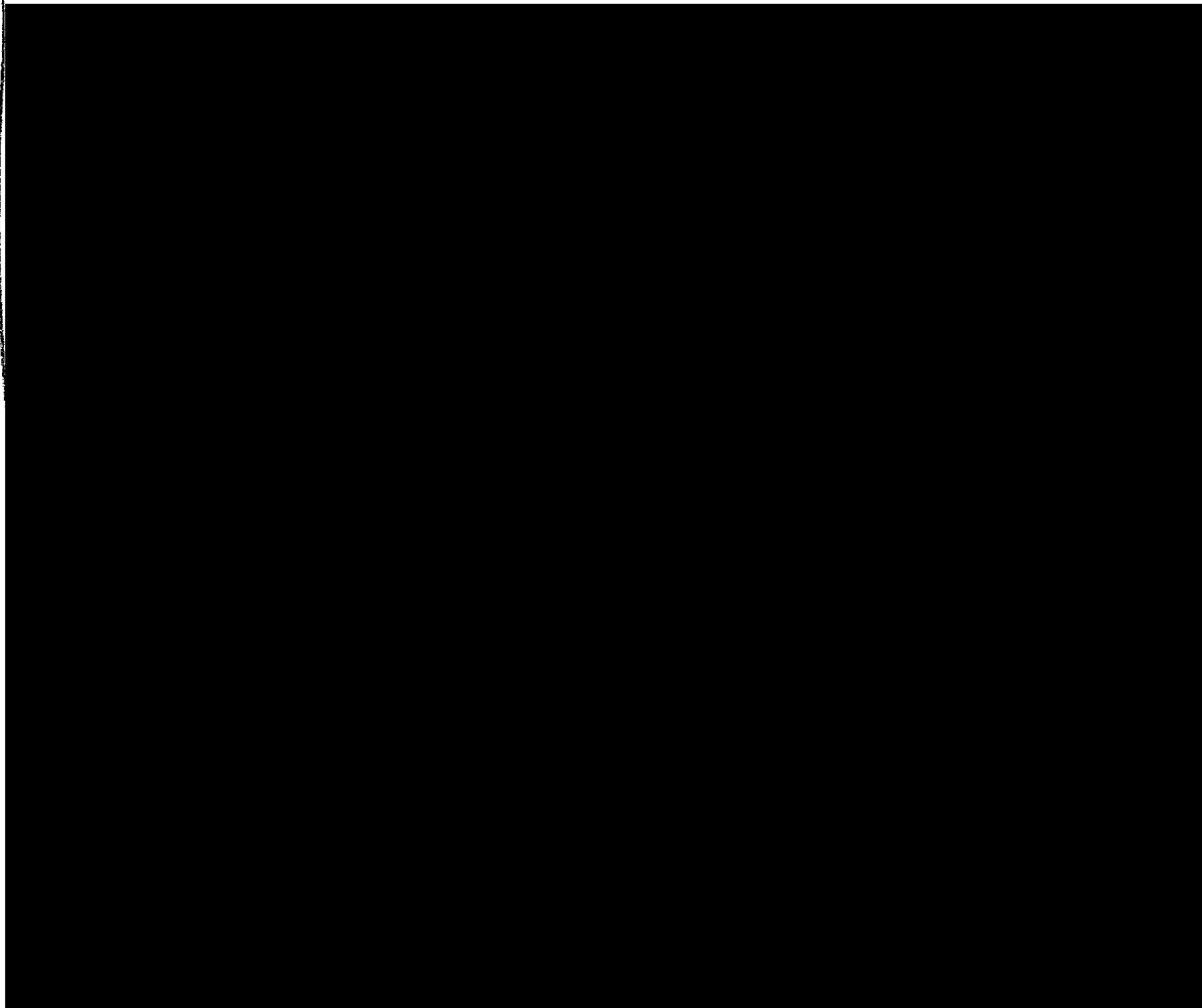


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TRAINING:

Continuing evaluation of SSD personnel is being made for the purpose of properly directing qualified personnel into Agency training courses consistent with the Career Service Program of the Agency.

INSIDE SSD:



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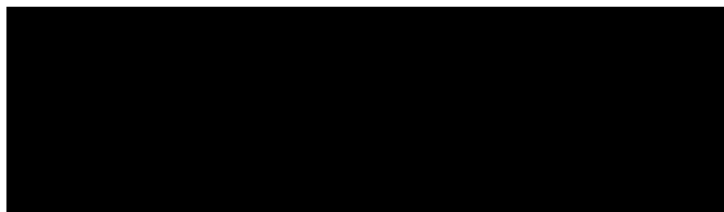
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14. It can be fairly stated that every challenge presented to this relatively young investigative body has been met effectively. The system has flourished, progressed and overcome the many obstacles presented. It looks forward with eager anticipation to ever increasing opportunities to serve the Agency in any new fields of endeavor delegated to it. We feel that it is a tribute to you that impartial analysis of this arm of the Security Office would result in only one conclusion, that it stands as the most versatile, efficient and well trained investigative unit anywhere.



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Attachments:

4 Charts

(Tabs A, B, C, and D)

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